

DSP Decision Checklist

Candidate Name _____

Selection Criteria (*adapted from SUNY Policies & Procedures*)

The Distinguished Service Professorship is conferred upon faculty having achieved a distinguished reputation for service not only to the campus and the University, but also to the community, the State of New York or even the nation, by sustained effort in the application of intellectual skills drawing from the candidate’s scholarly and research interests. It is bestowed on faculty in all disciplines and fields of study.

The following criteria are to be used in selecting nominees for this award:

<http://system.suny.edu/academic-affairs/faculty-staff-awards/distinguished-faculty-ranks/>

Criteria	Indicators	Yes	No
Local Service Level	The portfolio and letters of recommendation provide evidence that the nominee demonstrates substantial distinguished service at the local campus level and/or local community or regional level.		
State and/or National and/or International Service Level	The portfolio and letters of recommendation provide evidence that the nominee demonstrates substantial distinguished service at the state and/or national- and/or international level.		
Service Beyond Professional Expectations	<p>The portfolio and letters of recommendation provide evidence that the distinguished service exceeds the service generally considered to be part of a candidate’s basic professional work (professional committees, etc.) and should include service that exceeds that for which professors are normally compensated.</p> <ul style="list-style-type: none"> • <i>Faculty with a concurrent administrative appointment – above the level of department chair/director or equivalent – for which they receive extra compensation are ineligible.</i> • <i>Furthermore, it is not appropriate to build a nomination dossier of a former administrator based upon service while in an administrative appointment.</i> 		
Scope of Service	The portfolio and letters of recommendation provide evidence that the distinguished service extends over multiple years and involves the application of intellectual skills drawing from the candidate’s scholarly and research interests to issues of public concern, and may include, but not be solely based upon, exceptional leadership in local and system-wide faculty governance.		
Decision	<i>The nominee meets, and preferably surpasses, all criteria for the award.</i>		